

पत्रांक— बि0प्र0सु0मि0सो0/IT-02/2016 सो0.....⁴⁸⁵
बिहार प्रशासनिक सुधार मिशन सोसाइटी
(सामान्य प्रशासन विभाग)

प्रेषक,

धनंजय कुमार
प्रोक्योरमेंट पदाधिकारी।

सेवा में,

सभी लोक शिकायत निवारण पदाधिकारी

पटना, दिनांक—^{06/03/2019}

विषय— BRPGRA के तहत पारित विनिश्चयों को डिजीटली हस्ताक्षरित किए जाने हेतु Digital Signature बनवाने के संबंध में।

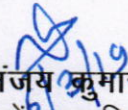
महाशय,

निदेशानुसार उपर्युक्त विषय के संबंध में कहना है कि बिहार लोक शिकायत निवारण अधिकार अधिनियम के अंतर्गत पारित किए जाने वाले विनिश्चयों को Digitally Sign किए जाने का निर्देश इसके मैनुअल में दिया गया है।

2— कुछ नये पदाधिकारियों के लोक शिकायत निवारण पदाधिकारी के रूप में पदस्थापित हो जाने से यह संभावना भी है कि उनमें से कुछ का Digital Signature (DSC) पूर्व से नहीं बना हुआ हो।

3— अतः लोक शिकायत निवारण पदाधिकारी के रूप में कार्यरत जिन पदाधिकारियों के पास Valid Digital Signature (DSC) नहीं हो वैसे पदाधिकारियों से अनुरोध है कि संलग्न विहित प्रपत्र को अंग्रेजी में Blue Ink से भरकर, विहित प्रपत्र में नवीनतम पासपोर्ट साइज का कलर फोटो चिपकाते हुए Across हस्ताक्षर कर, सरकारी पहचान पत्र (Government ID Card)/ Pay Slip की स्व-अभिप्रमाणित छायाप्रति तथा पैन कार्ड/आधार कार्ड की स्व-अभिप्रमाणित छायाप्रति के साथ विशेष दूत के माध्यम से तीन दिन के अंदर आवश्यक रूप से मिशन कार्यालय को उपलब्ध कराने की कृपा की जाए। इस कार्य में किसी प्रकार की संशय की स्थिति में मिशन कार्यालय के दूरभाष संख्या-0612-2233333 पर संपर्क किया जा सकता है।

विश्वासभाजन


(धनंजय कुमार)
प्रोक्योरमेंट पदाधिकारी

DSC FOR GOVERNMENT ORGANIZATION

CERTIFICATE . DIGITAL
Licensed Certifying Authority

This form is applicable to officers of Central Government / State Government / PSUs / Autonomous body of Central Government /

v-2.0 - 13.07.2017

SIGNATURE IN BLUE INK ONLY. FORMS FILLED OTHER THAN BLUE INK SHALL BE REJECTED*

Applicant ID (Internal use)

Order ID (Internal use)

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Please select Certificate type

TIP : Please select class of certificate and validity.

Class	2 <input type="radio"/> 3 <input type="radio"/>	Year	1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/>	Type	Sign <input type="radio"/> Sign & Encrypt <input type="radio"/> Encrypt <input type="radio"/>
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Please fill the applicant details

TIP : The certificate would be issued in the following name.

APPLICANT

Name	PAN Number
E-mail ID	Mobile No.

Please fill organization details

TIP : Please tell us about your organization.

Organization Name			
Organization Address			
Department	Designation	TAN Number (if applicable)	
Pin Code	Town/City/District	State/Union Territory	
GST No.			

Documents Required:

- Applicant's Identity Card or Proof of individuals association with organization.
- Authorization letter forwarded / Certified by Department / Head of Office / Coordinator mentioning Mobile number and eMail address of the applicant (In letterhead).
- Identity card of authorised signatory (authorising person) or proof of authorised signatory's association with organisation.

Note: Section 71 of IT Act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be liable for punishment with imprisonment up to 2 years or with fine up to one lakh rupees or both.

Instructions:

- Please fill up the form in 'English' only.
- Incomplete, illegible or inconsistent applications will be rejected.
- DSC Download link is sent to the applicant email only.
- The certificates must be downloaded only in a cryptographic device.
- Applicants must refer to CapricornID CPS at www.certificate.digital.
- Contact us at : support@certificate.digital or at +91 011 4244 8288
- The forms must be sent to : G-5, Vikas Deep Building, Plot-18, Laxmi Nagar District Centre, Delhi- 110 092, India
- for encryption certificate only
I hereby undertake that a backup copy of the encryption key will be securely maintained by me. (Applicant)
- Applicant has to sign across the photograph extended to application form.

Applicant Declaration

I hereby agree to abide and confirm, that I have read and understood provisions, guidelines & practices of CapricornID CPS and the subscriber agreement. The information provided in this application form is correct and true in all respect.

Date:

Place:

Signature of applicant as in ID Proof

affix recent
passport
size photograph
of the
applicant

applicant has to sign across
the photograph extended
to application form

For Official Use Only

Please affix Partner / Re-seller / Associate Signature here.
Verification Officer / Trusted Role Signature to be affixed here.

Signature

SIGNATURE IN BLUE INK ONLY. FORMS FILLED OTHER THAN BLUE INK SHALL BE REJECTED*



Capricorn
Identity Services Pvt. Ltd.

visit <http://www.Certificate.Digital>

DSC FOR GOVERNMENT ORGANIZATION

CERTIFICATE DIGITAL

Licensed Certifying Authority

This form is applicable to officers of Central Government / State Government / PSUs / Autonomous body of Central Government /

Documents Required:

- Applicant's government Id card / Letter from organization for existence of applicant / Pay slip.
- Authorization letter forwarded / Certified by Department / Head of Office / Coordinator mentioning Mobile number and eMail address of the applicant (In letterhead).
- Identity card of authorised signatory (authorising person) or proof of authorised signatory's association with organisation.

I hereby declare that neither PAN nor Aadhaar Number has been issued to me.

Authorization Letter

NOTE: The authorized signatories for applying digital signature certificate should be duly authorized by the resolution of board of directors/ partners.

TO,
CAPRICORN IDENTITY SERVICES PVT. LTD.
This is to certify that

Mr. / Ms (certificate applicant) _____

Mobile no. _____ and email id _____ has provided correct information in the application form for issuance of digital certificate to the best of my knowledge, is working with (organization name) _____

He / She is hereby authorized to obtain a digital certificate issued by Capricorn Identity Services Pvt. Ltd.

Details of authorising person

Name

Designation

Identity / Card No. / Employee Id

Date

Place

Signature of authorising person only with seal of the organization



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visit <http://www.Certificate.Digital>